

GRANT AGREEMENT

**between the Florida Humanities Council (FHC) and
Nassau County Public Library System (Grantee)**



This Agreement and the grantee's original application set forth the terms and conditions upon which the Florida Humanities Council (FHC) has awarded funds to the Grantee for the purposes specified in the approved Mini Grant Application.

Grant Number: GR_0911_3734_2248
The grant number must be included on all communication (including email) with FHC concerning the grant.

Grantee: Nassau County Public Library System

Project Title: Cypress Gardens: A Look at Florida's Celebrated History

Date Approved: September 12, 2011

Grant Amount: \$2,000

Minimum Sponsor Cost Share: \$2,000

Grant Period: September 15, 2011 – September 15, 2012

The Grantee agrees to administer the grant in compliance with the **General Provisions** and **Certifications** which follow and any applicable **Special Conditions** as noted:

GENERAL PROVISIONS

Release of Grant Funds: The funds to be provided may be spent only in accordance with the provisions of your Mini Grant Application and budget as approved by FHC. Upon return to FHC of **ONE** signed original Grant Agreement, funds may be requested by Grantee in accordance with the payment schedule detailed on the Cash Request Form. Any funds provided in advance and not expended according to approved budget must be returned to FHC.

Changes: The Mini Grant Application submitted by Grantee is part of this contract and Grantee will carry out the project as set forth in the approved application, during the grant period specified and within the budget shown for the items covered by the FHC grant. Any changes to the scope or objectives of the project, the project director, the duration of the project, or the project budget must be approved in writing by FHC. Unapproved changes in the scope or objectives of the project or budget may result in loss of some or all funds covered by this agreement. Grantee must submit a Grant Change Request Form to FHC for any expected grant changes.

Financial Records / Sponsor Cost Share: It is advisable that the Grantee maintain a separate ledger account for this grant. Expenditures must be recorded and reported on the appropriate FHC financial forms. All receipts and other financial records, including documentation of all in-kind contributions, must be kept by grantee for potential audit for a period of at least three years after the grant closes. Grantee is also required to submit a final Sponsor Cost Share report documenting a minimum one-to-one match for all FHC grant dollars expended.

Limitations on the Use of Grant Funds: Grant funds may be obligated only during the specified grant period and in accordance with the approved Grant Application budget. Grant funds may not be used to pay costs of food, drink, entertainment, or social activities.

Fees or Charges: No admission or other fees may be charged to any participant in any activities conducted under this grant unless specifically approved in writing by FHC.

Collection and Use of Information: Where information is collected from the public in connection with this grant (as by interview, questionnaire, or evaluation), it may not, without prior approval from FHC and NEH, be represented as being collected for FHC, NEH or other federal agency.

Right to Reproduce: The federal government and FHC reserve a non-exclusive license to use and reproduce, without payment, any produced materials, including copyrighted material, arising out of grant activities.

Acknowledgement of Support and Disclaimer: Awarded funds are provided by the Florida Humanities Council through a grant from the National Endowment for the Humanities (NEH). All materials publicizing or resulting from award activities must contain an acknowledgement of FHC and NEH support and carry the appropriate FHC logo found on the FHC website. The acknowledgement must also include the following statement:

“Funding for this program was provided through a grant from the Florida Humanities Council with funds from the National Endowment for the Humanities. Any views, findings, conclusions or recommendations expressed in this (publication) (program) (exhibition) (website) do not necessarily represent those of the Florida Humanities Council or the National Endowment for the Humanities.”

Termination: FHC reserves the right to terminate this agreement at any time if, in sole discretion, it determines that the grantee has made any misrepresentations, has in any way misappropriated grant funds, or has done anything inconsistent with the grant purpose/agreement. If within one year, the project has not started or no funds have been requested, the award may also be terminated.

Final Reports: All required final reports can be found on the FHC website (www.flahum.org/grantforms). Grantee has up to 60 days following the end of the grant period to submit final reports.

CERTIFICATIONS

Grantee certifies that it will comply with any applicable NEH guidelines in addition to the following nondiscrimination statutes and government-wide requirements and their implementing regulations:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance
- Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance
- Title IX of the Education Amendments of 1972, as amended (20 U.S.C.1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance

- The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.
- The Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101-12213) which prohibits discrimination on the basis of disability in employment (Title I), state and local government services (Title II), places of public accommodation and commercial facilities (Title III).
- Anti-Lobbying activities as defined in (31 U.S.C. 1352) and (18 U.S.C. 1913)
- Debarment and Suspension as defined in (2 CFR parts 180 and 3369)

SPECIAL CONDITIONS

No Special Conditions have been placed on this grant by the FHC board of directors.

In signing this Agreement, the signatory below acknowledges that they have been authorized by the Grantee agency to sign on its behalf and that they have read, understood and agree to the terms and conditions of the Grant Agreement.

Dawn S. Bostwick
Project Director – Dawn S. Bostwick, Library Director

10/25/11
Date

Janine Farver
FHC Executive Director – Janine Farver

9-16-11
Date

Organization to whom grant award checks should be made payable:

Nassau County BOCC

Fiscal contact: Claire Shepherd

Mailing address: 25 N. 4th St, Fernandina Bch, FL 32034

Phone: 904-548-4889 Email: c.shepherd@nassau
County FL.COM

